

# PTO Meeting Minutes

## May 8, 2006

**Location:** Deerfield Elementary School Library

**Present:** Kelli Ezzell, Lesa Herms, Beth Vander Grinten, Sheryl Norton, Natalie Cwik, Kristin Leigh, Dawn Johnson, Mary Winkler, Belinda Storms, Anna Ehrhart, Laura Larson, Michele Wee, Nancy Thomas, and Chris Hibner

**Meeting Called to Order:** 6:34 pm

### Committee Reports:

- PTO Officers/Reports
  - Treasurer's Report – Belinda Storms
    - ✓ Balance as of 05/08/06 is \$4,012.21 in checking and \$1,000.00 in savings.
    - ✓ Handout was given on the PTO Expenditures for 2005/2006. Discussion included that the Teacher Appreciation Week amount was incorrect – what was listed was the 2004/2005 amount – actual 2006 amount not calculated yet. It was also discussed that the Enrichments were over budget and that for planning purposes the 2006/2007 Enrichment budget should be \$2,500-\$3,000.
    - ✓ Motion made by Lesa Herms to use the 2005/2006 committee expenditures as a budget guideline for expenditures for the 2006/2007 school year. Using the range of \$2,500-\$3,000 for Enrichments. If committee expenditures vary significantly (more than 10%) additional approval is needed, 2<sup>nd</sup> by Sheryl Norton. All approved.
    - ✓ Discussion continued on what to do with the remaining 2005/2006 PTO revenues. Suggestions included a tamper resistant box for playground equipment with an indoor location, needs/wants of DES staff. Discussion was tabled.
  - Enrichments
    - ✓ Kelli Ezzell is working closely with the Enrichment committee and progress is being made with a lot of great input. A summer meeting will be planned as the enrichment directory is expected in July/August.
    - ✓ The Health Fair will now be an Enrichment.
  - Character Education Day
    - ✓ Date scheduled for Friday, June 2nd.
      - A few more volunteers are needed. Mary Winkler will make calls if needed.
  - Kidz School Kits
    - ✓ Order forms are out and orders are coming in.
  - Craft Fair
    - ✓ Summer planning meeting will be scheduled in August.
    - ✓ Currently we have 30 crafters occupying 34 booths.
    - ✓ Rates for 2006 will be:
      - \$40 Booth
      - \$35 Booth if Registration Received Before August 1
      - \$15 Booth for Local Students and Local Non-Profit Organizations

### **Principals Report:**

- DES Principal Chris Hibner
  - Discussion arose on the revised bus route schedule. This has caused various buses to run more than one hour later than previously scheduled. This is due to a current shortage of bus drivers. Parents would like to be notified if the buses will be more than 30 minutes later than their normal drop-off time. This issue will be looked into.

### **Teacher Representative Report:**

- DES Teacher Kristin Leigh
  - THANK YOU to the PTO and the Teacher Appreciation Week committee for one of the best Teacher Appreciation Weeks ever.

### **New Business:**

- Bucky Books – PTO has an opportunity to receive FREE Bucky Books to all parents. More information was needed on what was then expected of the PTO and would there be a conflict with Entertainment Books. Discussion was tabled for 1 year.

### **Old Business:**

- Kindergarten Registration – May 11 & 12
  - Dawn Johnson will give a briefing to new parents on PTO (who we are, what we do and welcome them to attend our meetings).
  - Dawn Johnson will also introduce the School Kidz Kits.

### **Other:**

- 2006/2007 Nominations or Re-elections
  - Co-Chair – Lesa Herms was nominated as Co-Chair for a 2 Year Term. No other nominations were received. She accepted. Lesa Herms is the new Co-Chair.
  - Secretary – Beth Vander Grinten was nominated to extend her term as Secretary for another 2 Year Term. No other nominations were received. She accepted. Her term has been extended for another 2 years.
  - Grant for School Sign – Discussion tabled – we are still waiting to hear on the grant.
  - Trees from McKay Nursery – We have been approved to receive trees. They have not been planted yet, the school will be taking care of the details.
  - Market Day – Promote Market Day orders. If our May order has a specified amount of sales more than last year as well as a specified amount of new customers, we have an opportunity to win a freezer. This freezer can be raffled or given away as a prize during the 2006 craft fair. We will promote this through the newspaper.

**Meeting Adjourned – 7:43 pm**

Respectfully submitted by Beth Vander Grinten,

